

ForrestPerkins

San Francisco, CA
2014–Present
Designer

- Collaborate with clients and design team on concepts and space planning for hotel lobbies, restaurants, meeting rooms, and guestrooms
- Advance project from concept phase to drawing phase with plans, elevations, and details
- Source and select finishes, furniture, and lighting to solidify design and establish budget
- Design and supervise the fabrication of custom furniture, lighting, and carpet
- Prepare schedules, FF&E binders, presentation and material boards
- Conduct site reviews, measurements, and on-site field verifications
- Properties include Fairmont Hotel, Mark Hopkins Hotel, Claremont Hotel, Flamingo Las Vegas, and Cambria Properties (Chicago, Nashville, and New Orleans)

JLF Collections

San Francisco, CA
2012–2014
Designer

- Collaborate with designers from concept sketch to CAD drawing to finished piece
- Work closely with designers regarding materials, finishes, revisions and prototype review
- Coordinate with production and engineering managers to produce furniture within budget
- Manage logistics with designers and fabrication team to make sure install dates are met
- Conduct site reviews, measurements, and on-site field verifications

Interior Design Fair

San Francisco, CA
2012
Design Intern

- Worked with designers on concept development and space planning
- Performed site reviews and measures for accurate CAD floorplans and elevations
- Sourced materials and finishes for internal and client projects
- Styled photo shoots for commercial and residential projects
- Prepared schedules, FF&E binders, and expediting reports

Crate & Barrel

San Francisco, CA
2011–2012
Visual Merchandiser

- Set up displays and fixtures, designed windows based on planograms, and assisted in any visual merchandising needs
- Maintained a clean and stocked showroom for all incoming and returning customers
- Worked with customers to help find and purchase necessary and accompanying items

Ann Sacks

San Francisco, CA
2010
Design Intern

- Accompanied sales representatives to sites for installation review
- Maintained a clean and organized sample and showroom
- Shadowed in-house sales group and pulled samples for current and potential customers

Relevant Experience

San Diego, CA
New York, NY
1999–2009

- Managed projects for advertising agency creative departments in New York and San Diego
- Developed project timelines, created budgets, and allocated work across teams
- Delivered creative projects according to outside vendor requirements
- Monitored agency billings for length of project to ensure that job stayed within budget
- Agencies included CommonHealth, Corbett Accel, NYCA, and Vitro

Academy of Art University

San Francisco, CA
2011
BFA, Interior Architecture
and Design

- Coursework included Design History, Building Construction, Materials, Retail Design, Residential Design, and Hospitality Design
- Hand skills in perspective drawing, sketching and color rendering
- Software training included AutoCAD, 3ds Max, InDesign, Photoshop
- High-end retail concept space featured in the Winter Issue of *180 Magazine*
- La Borsa Negozio handbag store project featured in the university's 2011 Winter Show
- POP Hotel project featured in the university's 2012 Spring Show

University of Hartford

Hartford, CT
1997
BA, Art History

- Coursework included History of Design, Asian Arts, Women in Art, Art Theory, History of Cinema