
JL Furnishings

Los Angeles, CA
2012–Present
Designer

- Collaborate with designers from concept to CAD drawing to finished piece
- Work closely with designers regarding materials, finishes, revisions and prototype review
- Coordinate with production and engineering managers to produce furniture within budget
- Manage logistics with designers and fabrication team to make sure install dates are met
- Conduct site reviews, measurements, and on-site field verifications

Interior Design Fair

San Francisco, CA
2012
Design Intern

- Worked with designers on concept development and space planning
- Performed site reviews and measures for accurate CAD floorplans and elevations
- Sourced materials and finishes for internal and client projects
- Styled photo shoots for commercial and residential projects
- Prepared schedules, FF&E binders, and expediting reports

Crate & Barrel

San Francisco, CA
2011–2012
Merchandising Associate

- Set up displays and fixtures, designed windows based on planograms, and assisted in any visual merchandising needs
- Maintained a clean and stocked showroom for all incoming and returning customers
- Worked with customers to help find and purchase necessary and accompanying items

Ann Sacks

San Francisco, CA
2010
Showroom Intern

- Accompanied sales representatives to sites for installation review
- Maintained a clean and organized sample and showroom
- Shadowed in-house sales group and pulled samples for current and potential customers

VitroRobertson

San Diego, CA
2008–2009
Project Director

- Developed project timelines, monitored job progress, and led weekly status meetings
- Created budgets for project out-of-pocket expenses and hours required by internal team
- Allocated work among creative group and account members to ensure that all deadlines were met

NYCA

Encinitas, CA
2005–2007
Project Director

- Developed project timelines, monitored job progress, and led weekly status meetings
- Approved all projects leaving agency for client review, approval, and printing
- Assigned by management to oversee production studio in all new business pitches

Corbett Accel

New York, NY
2002–2005
Project Manager

- Created work flow processes for print ads, promotional materials, and creative projects
- Approved final comps of all components leaving agency (meeting materials, final ad files, and medical/legal review materials)
- Developed project timelines, monitored job progress, and led weekly status meetings

Academy of Art University

San Francisco, CA
2011
BFA, Interior Architecture
and Design

- Coursework included Design History, Building Construction, Materials, Retail Design, Residential Design, and Hospitality Design
- Hand skills in perspective drawing, sketching and color rendering
- Software training included AutoCAD, 3ds Max, InDesign, Photoshop
- High-end retail concept space featured in the Winter Issue of *180 Magazine*
- La Borsa Negozio handbag store project featured in the university's 2011 Winter Show
- POP Hotel project featured in the university's 2012 Spring Show

University of Hartford

Hartford, CT
1997
BA, Art History

- Coursework included History of Design, Asian Arts, Women in Art, Art Theory, History of Cinema